



SINCE 1992

LIBERAL SERVICES

HUMAN RESOURCES DEVELOPER
WIDER RANGE OF RECRUITMENT SERVICES
HR MANAGEMENT AND PAYROLL SERVICES
EXTENSIVE TRAINING IN ENG & CONST TRADES
HR VISA, LOGISTICS, COORDINATION AND LIAISON

EXPERT CREWING SERVICES
- CIVIL INFRASTRUCTURE
- LNG/FLNG PLANTS
- POWER PLANTS
- REFINERY
- PIPELINE

Quality Workforce for:
EPC, EPCI, O&M in
Pipeline, O&G Plant
Mechanical &
Engineering
Project



Business Profile

Liberal Services

A leading Business Process Outsourcing (BPO) provider for HR development & Recruitment Services, Construction Project Support and so related Services for many of the world's largest construction companies.

Industry

Extensive Training on Construction Trades (Civil, Mechanical, Marine & Hospitality sectors) and project supports services for Construction Projects including Oil & Gas field Development, infrastructural construction & rehabilitation projects.

Geography

Corporate office located in Dhaka with several field/site offices located in other districts of Bangladesh including overseas offices located in India & Singapore.

Products & Solution

- Internationally standard & authenticated training services centres where unskilled workers turn into skilled workers and awarded globally recognized trade certificates after test taken by globally recognized third party institution.
- International Safety Training to all skilled workers by internationally recognized institution.
- Recruitment Services to all Construction Companies and Hospitality provider Companies in all construction and general trades from entry level to senior level positions at home or abroad.
- Project Support Services including leasing High standard latest model SUVs, Pick-up, Lorry, Micro-van and equipment leasing for long time period to the Construction Companies & other MNCs, Supply of all sorts of project materials including office automation equipments & tools, Manpower & payroll services provider, HSE consultancy and supplier of so related products.
- Foreign Company registration, Expatriates' admin supports including, Hotel/Accommodation Arrangement, Visa Renewal, Work Permit arrangement, Ticketing etc.
- Land, Office, shed, warehouse leasing and executing major mob, demob for construction projects.

ABOUT US

Established by a team of leading Recruitment Consultants in Construction & Engineering, Catering, Hospitality and Health Care sectors, Liberal Services has grown quickly to become one of the most active & expert Recruitment Consultancies in Bangladesh.

The service that we offer is not only personal, but to clients, a valuable extension to their business growth. We also dedicatedly guide the job seekers to find the right placement through the job finding maze.

Today Liberal Services has branched out to cater for the whole Technical & Professional Recruitment sectors and now recruits for a dedicated client base of over 50 leading organizations covering Oil & Gas Fields, Construction and Engineering, Hospitals & Pathologies, Hotels & Catering sectors.

The success of Liberal Services is simply down to the continuous hard work, enthusiasm, professionalism, energy and ambition of every member of staff within the organisation who pursue the same goals as its founders.

It is this continuous commitment and drive that has enabled Liberal Services to move 3 years ahead of their 10 year plan.

LIBERAL SERVICES is one of the most successful companies setting up bench marks in the service sectors of entrepreneurship in Bangladesh with a proven track record of achievements in the diverse industries it has ventured into.

LIBERAL SERVICES stands at the country's one of the leading positions as a service provider to the worlds top most Companies in the sectors of HR Training & Recruitment.

Policy & Strength

We keep random pace with the change of faster and easier ways of operation policies for all the companies who require services assistance in the industries we work. Our commitments of quality & deliverance, positive, prompt and goal oriented professionalism towards planned giving services has achieved the positions for us and our clients that we are now heading to.

We have developed fully integrated solutions and practicing six-sigma techniques that combine best-of-breed productivity, and quality management.



Dhaka Sky-line



EMPOWER YOUR ABILITY BY OUR MANPOWER FOR YOUR BUSINESS IN ANY SECTOR - CEO

What WE DO

High Quality

Liberal Services Provides a high quality recruitment services that is built around the ethos of working closely with our clients and job seekers to find the ideal match.

Professional Dedicated Team

In order to deliver consistency and high service levels we have dedicated teams of consultants specialising in key industry sectors. Our consultants are trained in all aspects of the recruitment process to ensure they can manage a vacancy from the early stages, communicate with all parties and professionally take the vacancy through to the successful placement.

Internal & External Training

Setting high service standards we continuously invest heavily in internal and external training courses to all our consultants to become trained and qualified to pioneer new recruitment approaches and continually develop the services we offer.

OUR RECRUITMENT SECTORS

Based on our Consultants' knowledge, experience & understanding to work closely and to perfectly manage your recruitment needs, we are now covering all disciplines of recruitment for Construction & Engineering projects, Medicals, Hotels and Catering business.

- All Civil, Mechanical, Electrical, Structural & Insulation Project works.
- All Pipeline Construction Projects
- Oil & Gas Field Drilling & Development Projects
- NGL, LPG or Chemical Plant Projects
- Ship Building Crews & Engineers
- River Embankment & Dam Construction
- River Training / Dredging Crews
- Refinery Plants & Process Crews
- Bridge & Highway Construction Projects
- Highrise Building Construction
- Hotels & Restaurant
- Hospital Crews & Doctors
- Private / Residential Housing Projects
- Textile, Knit & Garments Factory Workers
- Electronic & Mechanical Factory Workers



BANGLADESHI WORKERS AS YOUR WORKFORCE

In Bangladesh presently there are many institution, which are constantly training and developing our human resources to meet international and domestic demand. We have in Bangladesh;

- 60 Nos of Universities including Agricultural, Marine, Forestry & IT some of which are affiliated with the top class International universities from UK, USA, Europe & Australia
- 30 Nos of Medical Colleges including several post graduate Medical Institute
- 25 Nos of Engineering Colleges
- Over 8000 Technical Training Centers
- Over 16000 vocational training centers
- Almost 100 Nursing Centers
- 25 Teacher Training colleges and thousand of schools

Over the last decade a total of about 2 million Bangladeshis are mobilized in different categories elsewhere specially in Middle-eastern countries. Apart from Middle-east there are UK, Europe, Korea, Malaysia, Singapore and North African countries which are also using our labor forces for global infrastructure development.

Why Bangladeshi workers are in great demand?

- Highly skilled and mostly experienced working at overseas Mega Projects, Industries, Institutions
- Lower remuneration; Comparatively 20%-30% lower remuneration than Thailand, Philippines & India
- Institutionally trained personnel
- Workers are energetic and staminated
- Highly obedient and disciplined
- Knowledge of English and Arabic
- Closer cultural affinity and similar food habits
- Embassy assistance of the country
- Easy Processing procedures
- Cheaper airfare cost and minimum fly

SERVICES WE OFFER

Database Search

At Liberal Services we have access to an extensive database of well over 10,000 potential candidates. It covers a wide spectrum of disciplines within all areas of the sectors that we work in the technical sectors of Construction & Engineering, we have all levels of office based technical personal as well as site based and site visiting commercial, construction and production management staffs and various other site based technical operatives.

For permanent positions we can offer exceptional candidates with proven track records and also provide the same quality candidates for short or long term, freelance or contractual positions.

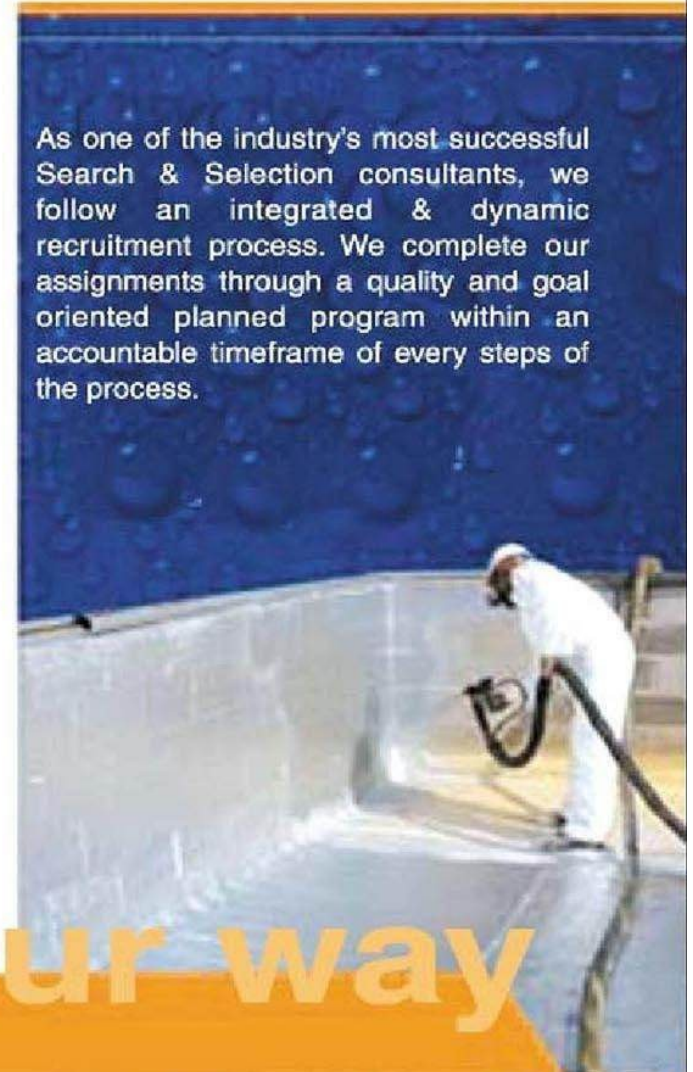
Search & Selection

The only way to achieve successful completion of projects or company targets is to have the right personnel on board. Therefore whether it is a senior role for dictating company operations or a more mid-level site based role, we have extensive experience of managing a successful search & selection service to ensure that ideal match is made.



Our value for our services, exceptional success rate of finding the ideal match for both our clients & job seekers supports our claim of being the best recruitment industry in the country.

As one of the industry's most successful Search & Selection consultants, we follow an integrated & dynamic recruitment process. We complete our assignments through a quality and goal oriented planned program within an accountable timeframe of every steps of the process.



Victory on your way



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LIBERAL SERVICES

WHY US?

- We are well established, prompt and professional, practicing certified six sigma techniques in our overall management process to provide best services to our clients.
- We are fast, dynamic and fully service oriented where achieving win-win friendly long term collaboration through satisfaction of our clients is our ultimate goal. As such we are working with some of our clients for more than 12 years in supporting them sourcing qualified HR for their projects time to time all around the globe.
- We recruit trained & certified workforce, experienced working with multi-national organizations for at least 7-15 years in international mega projects mostly in energy & power sectors, ensuring high productivity of projects' work.
- Our pre-selection recruitment team is the best of breed with highest academic qualification both in engineering & HRM, offering highly qualified short listed candidates to our clients/employers after conducting psychometric test that is to determine candidates personality & attitudes towards work besides their technical skills.
- We can also arrange phone/video interviewing or hands-on practical test with full technical & administrative supports, if sent any representative by our client or by selected 3rd party or by a team of expertise that we can offer to our clients to chose in case of skill testing for big numbers of tradesman in any category.
- We assign Account Manager/Liaison Officer for our honorable clients for smooth running operations, providing best services to the employers during the execution of projects. We also provide total liaison with the workforces so to be employed, and their families for ensuring enthusiastic & motivated services by our HR for our clients.
- We provide admin supports, payroll services to our clients if within the contract that would help our client with less administrative liabilities/obligations. We remain as the dedicated agent for our clients 7X7 to support our clients' with any recruitment related services or to provide any administrative supports to our HR, if require anytime, anywhere.
- We provide orientation to finally selected HR before placement to start work almost immediately on their arrival at their designated worksite.
- Our fees & terms are quite flexible that are confidently accepted by our clients, in addition we are much reasonable than any other HR agencies/consultants.
- Salary/Wages of our HR/Workforce are very competitive, minimum 20-30% less than any other nationality, which eventually saves huge project costing budgets. Fly time is minimum and fly cost is also much cheaper.
- Provided proper documentation by the employer we obtain visas, immigration/manpower clearance, proper medical check up as require by the law of host country of work and place only medically fit workers in maximum 2/3 weeks.
- Our HR are 10-15 years experienced, well qualified, obedient, disciplined, safety trained, English speaking having Arabic knowledge and can adopt to any work environment.
- We have successfully recruited over 5000 skilled technical workforce and about 10,000 unskilled workforce for more than a dozen of ENR top ranking organizations for their mega projects in Engineering, Mechanical, and Maintenance EPC, E&C, OEM, O&M, FPSO projects specially in Oil & Gas and Power sectors around the Globe
- We own & operate biggest training centers in country in a area of total 180,000sqft certified by international third party organization providing training by multi-national experts in dozen of trades in mechanical, electrical and in civil sectors. That includes safety training as well.



Other Specialist Service

A psychometric test is a way of assessing a person's ability or personality in a measured and structured way. There are 3 main types of tests: ability, personality and interest (although both personality and interest are more like psychometric questionnaires). Some tests are used by employers to help them in their recruitment process while other tests can help people with career decision making. Liberal Services can carry out testing in our offices prior to interview or appointment.

We also arrange practical Test to evaluate workers skill before placement for large numbers of mobilizations. These test could be conducted by us on behalf of the Clients or in presence of the Client's representative. We have our own resources to support such tests. We provide all secretarial and admin supports to the Client's representative/s.



**"ADDING VALUE TO OUR CLIENTS
BY ENGAGING QUALITY HR WITH
DEDICATED SERVICES."**
- CEO.

WHY US?

We prove that we can exceed our client's expectations and deliver an unrivalled recruitment service. More and more of the leading companies in the sectors we work are making us their preferred recruitment partner by including us in their team.

- We are well established, professional and practice six sigma techniques in management of all sectors of our operations.
- We are fast, dynamic and totally service oriented where achieving long term business through satisfaction of our clients is our ultimate goal.
- We own the biggest training centres in the country.
- We have affiliation with world class leading organizations from UK, Singapore, Thailand & Philippines.
- Our achievement rate is almost 100% to the employers for any categories of placement to anywhere in the world.
- We assign account manager and liaison officer to our honorable clients for smooth running operations and providing best service to the employers during the execution of projects.
- We provide total liaison with the workers employed and the employer after successful placement of job.
- We provide all admin support including payroll services to our clients for smooth operations of the projects.
- We provide orientation to the finally selected HR before placement to start work for our clients almost immediately of their arrival at the worksite.
- We remain as the dedicated agent for our clients 7 X 7 to support our clients with any recruitment related services they require anytime anywhere.
- Our fees & Business Terms are quite flexible that are confidently accepted by our honorable clients.



"LIBERAL" AS YOUR HUMAN RESOURCES DEVELOPER

- We have a proven track record in working with Multi-national Companies operating with several branches worldwide
- We put great importance on communication and regular contact with our client
- We work closely with clients to deliver both current and future Manpower needs
- We are a quality driven organization. Our terms are competitive and flexible
- Our Management and executive team plays very active role in sourcing the best workers from all over the country. We emphasis greatly the international job demand and accordingly guide them to fit in the international job market. In needs, we arrange orientation & necessary training for our workers to satisfy our clients.
- We maintain an ever expanding DATA BANK of approximately 10,000 Job Seekers of various categories, which we regularly keep updating on their recent experience training and contacts. We are always able to recruit within a very short time frame.
- We arrange and organize Practical Test with best possible equipments and facility on employers request if required for the technical categories of workers.
- We keep constant liaison with workers and the employers to plan and develop our services up to the best level of satisfaction for our honorable clients.

**GO HIGH, AS HIGH
AS YOU WANT !!**

- We shall support you always
in every step you need.
- CEO

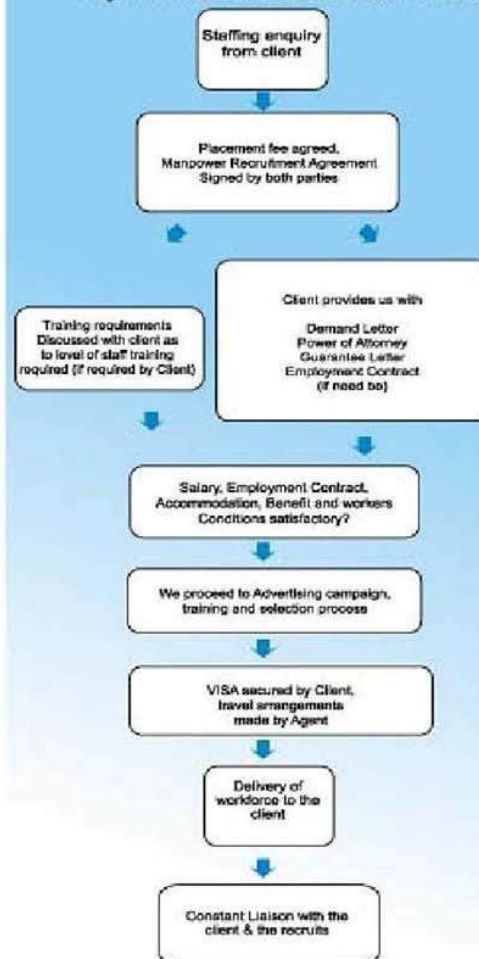
LIBERAL as your Human Resources Developer :

- We have a proven track record in working with international Companies, MNC's.
- We put a great importance on communication and regular contacts with our client.
- We work closely with clients to deliver both current and future manpower needs.
- We are a quality driven organization.
- Our terms are competitive and flexible.
- Our management and executive team plays very active role in sourcing the best workers from all over the country.
- We arrange orientation and necessary training for our workers to fulfill the needs of the clients.
- We maintain a Data Bank of approximately 10,000 workers of 150 over categories, from where we can recruit almost instantly.
- We organize practical test for the Technical Categories with best possible equipment and facility at the Employer's request.
- We keep constant liason with the workers and employers to plan and develop our services up to the best level of satisfaction for our honorable clients.

We remain for you - CEO



Dynamic Positions Recruitment Process



We are already working with over 50 Companies as a preferred recruiter covering construction Companies and Engineering Consultants. Our service is adopted to satisfy each individual client and our approach is dedicatedly tailored to our clients' requirement. After getting into a supply arrangement, we allocate an account manager who is responsible for monitoring and carry out all monthly performance reviews in order to maintain the highest level of service and success rate. Regardless recruitment requirement, please contact us for more information and see how we tailor our service to help you find the solution to your staffing needs.

Liberal Services prove time after time that we can exceed our Client's expectations and deliver an unrivalled recruitment service. More and more of the leading Companies in the sectors we cover are making the team at Liberal Services their preferred recruitment service provider.

DOCUMENTS REQUIRED

- Visa Advice from the host country of work
- Demand Letter, to be issued to the agent (For Group Visas only)
- Power of Attorney for recruitment, to be issued to the agent (For Group Visas only)
- Workers Employment Agreement, to be negotiated and settled prior employment
- N.O.C (Applicable for some Middle East countries)
- Calling Visa (For Malaysia & Brunei)
- IPA and green Bond (For Singapore)

USUAL TERMS & CONDITIONS

- Period of Contract : As per Employer's Requirement
- Working Hours : Minimum 8 hours
- Basic Salary : To be offered, negotiated or settled by the Recruitment Agency prior search & selection
- Over Time Salary : Usually 1.5 times than the basic or as per the law of the host country of work
- Air Ticket : At least one way (return) borne by Employer
- Accommodation & Meals : Free accommodation to be provided or allowances to be paid instead by the Employer
- Annual leave : As per Employer's policy
- Medical Facilities : As per Employer's policy
- Insurance : To be borne by the Agency for the host country of work
- Cost of Visa Documents and others : To be borne by the Employer at the host country of work
- Agent Fee : As determined or after negotiation



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LIBERAL SERVICES

15,000 RESOURCES IN OUR CV BANK READY TO TAKE CHALLENGE

- Mechanical Engineer
- Electrical Engineer
- Chemical Engineer
- Instrument Engineer
- Structural Engineer
- Environmental Engineer
- Process Engineer
- Laboratory Engineer
- Mechanical Foreman/Supervisor
- Electrical Foreman/Supervisor
- Instrumentation Foreman
- Workshop Foreman
- Welding Foreman
- Piping Foreman
- QC – Welding, Piping, Coating/Painting
- Civil Works Artisans / Civil Supervisor
- Mechanical Fitter
- Instrument Fitter/Mechanic
- Instrument Electrician
- Fabricator
- Pipe Fitter
- Welder MIG, TIG, ARC
(High pressure 6G Auto/Semi-Auto)
- Rigger/Rigger Supervisor
- Crane Operator
- Equipment Operator
- Heavy Driver – Trailer/Long Vehicle
- Electrician/SMI
- Chemist/Laboratory Technician
- Equipment Electrician
- Insulation/Ducting Technician
- Cable Layer / Joiner
- Valve Technician
- HVAC Technician
- NDT Technician – X-Ray/UT/RT
- Painter/Sandblaster
- Truss Maker (Prefabricated)
- Heavy Equipment/Vehicle Mechanic
- Turbine/Boiler/Compressor Mechanic
- Scaffolder/Scaffolding Inspector/Supervisor
- Steel Carpenter
- HSE Officer/Supervisor
- Document Controller
- Planner/Cost Controller
- Accounts/Admin/HR Staffs
- Camp Boss
- Camp/Catering Staffs
- Unskilled Labors/General Helpers



THE DATA BANK Construction Sector



Administrative / Others

01. Manager
02. Administrator / Contract Admin
03. Commercial Proposal Man
04. Executives / Field Admin
05. Document Controller
06. Finance Manager
07. Human Resources
08. Front Desk / Receptionist
09. Secretary
10. Accountant
11. Admin Asst
12. HSE Officer
13. Computer Programmer
14. Network Engineer
15. Security Officer/Inspector
16. Watchman
17. Cashier
18. Store Keeper
19. Surveyor
20. Draftsman / AutoCAD
21. Camp Boss
22. Personnel Manager
23. Procurement officer
24. General Helper, etc.

Catering Services

01. Chef
02. Cook Oriental / Asian
03. Bakeryman
05. Laundryman
06. Waiter / Steward
07. Room Boy / Cleaner
08. Kitchen / Cook Helper
09. House Keeping, etc.

Engineer

01. Cost Controller / Planner
02. Civil
03. Mechanical
04. Electrical
05. Structural
06. Instrumental
07. Laboratory
08. Networking
09. IT

Foreman & Supervisor

01. Civil
02. Mechanical
03. Electrical
04. Instrumental
05. Structural
06. Workshop
07. Piping
08. Equipment
09. Welding
10. Transport
11. Steel Fixing
12. Carpenter
13. Asphalt Plant
14. Earth Moving
15. Batching Plant
16. Crushing Plant
17. Material
18. Plant Erection
19. Laboratory
20. Survey
21. QA/QC, etc.

General

01. Accounting
02. Building Services Staff
03. Computer System Analyst
04. Computer Operator
05. IT Engineer
06. Data Operator
07. Training Staff
08. Maintenance / Grounds
09. Material Management
10. Security
11. Drivers
12. Runner / Courier
13. Transport / Messenger
14. Light Driver
15. Heavy Driver
16. Trailer Driver
17. Mixer Truck/Water lorry Driver



Operator

01. Bulldozer
02. Pay/Wheel Loader
03. Dump Truck
04. Grader
05. Crane Operator (Mobile & Tower)
06. Tow Tractor
07. Forklift
08. Excavator
09. Road Roller
10. Coating Machine
11. Trenching Machine
12. Crushing Plant
13. Batching Plant
14. Scraper
15. Side Boom

Refinery

01. Process Engineer
02. Chemical Engineer
03. Electrical Engineer
04. Instrument Engineer
05. Structural Engineer
06. Process Operator
07. Control Panel Operator
08. Shift Supervisor
09. Millwright
10. Pipe Fitter
11. Welder & Cutter
12. Ironworker
13. Insulation/Coating worker

Marine

01. Engineer
02. Master
03. Superintendent
04. Engine Chief
05. Mechanic
06. Electrician
07. Fuel Barge Operator
08. Skipper
09. Diver
10. Greaser
11. Deck Hand
12. Radio Operator
13. Welder



Technician

01. Equipment Electrician
02. Power Electrician
03. Mechanic
04. Light Vehicle Mechanic
05. Hand Wrapper
06. Welder Normal
07. High Pressure Pipe Welder (TIG 6G)
08. Pipe Fitter
09. Body Maker/Denter
10. Automobile Electrician
11. Greaseman
12. Sand Blaster
13. Pipe Fabricator
14. Air-condition Mechanic
15. Laboratory Technician
16. Plumber
17. Scaffolder
18. Joiner
19. Steel Carpenter
20. Wood Carpenter
21. Blacksmith
22. Mason
23. Tiles Layer
24. Finishing Carpenter
25. Gypsum worker
26. Truss Maker (pre-fabricated)
27. Painter
28. Tyreman
29. X-ray Man
30. NDT Technician, etc.

Rigging / Drilling

01. Cleaner / Painter
02. Lease Hand/Roustabouts
03. Floor Hand / Rough Neck
04. Motor Hand
05. Derrick Hand
06. Driller
07. Rig Manager/Tool Pusher

Human Resources Developer

Bangladesh is a densely populated country with a population over 140 million of which 50 million are civilian labor force. A well developed education and training system has made this labor force very active and qualified to meet demands of domestic & foreign markets. Presently there are several Engineering Universities, Medical Colleges, Marine & Aeronautical Institutes, Agricultural Universities and thousands of vocational training centres. Some of which are managed by International Universities/colleges or institutes whereby the curriculum are being taught as same standards like UK, USA & Australia in English language medium.

Due to great priority extended to the educational & technical training, the growth of educated and technical manpower increased substantially over the years in almost all sectors and discipline. Over the last decade, a total of about 5 million Bangladeshi citizens were mobilized in different categories around the world specially in Middle-eastern countries. Apart from Middle-east there are Malaysia, Singapore, Korea, Europe, UK & North African countries.

With the constantly increasing demand of Bangladeshi workforce, our Government has now given special attention and has set up an special bureau by the name of Bureau of Manpower, Employment & Training headed by senior govt officials. The officials from this Bureau is constantly organizing official visits to the countries, seminar & other marketing activities through the labour attache of Bangladesh Embassy in the respective countries. As such, the Embassy of the host country extends full supports to any prospective employer who may like to employ Bangladeshi workforce.

In view of the above opportunity & prospects, we have established several state of the art training centre in Bangladesh in collaboration with Singapore, UK & other countries. Some of these training centres and their training curriculum are recognized by Building Construction Authority of Singapore Government, while others are affiliated with world's most prestigious training providers like City & Guilds of UK. Besides we do also provide extensive course on HSE training from worldwide recognized organization Bureau of Veritas (BV).

Liberal Services
State-of-Art Training Since 1999



*Building Future with **LIBERAL** manhour.....*

"Providing more efficient human for the world"
- CEO

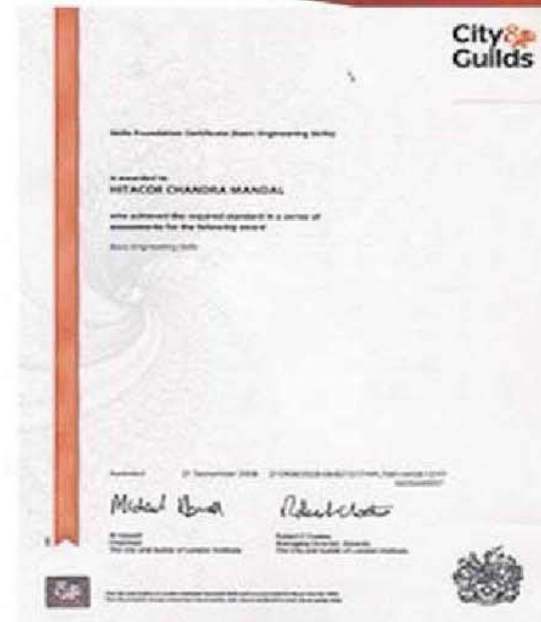
The Training Quality & Value

Standards & Specification :

The training is provided with high standard quality management. Highly experienced instructors are recruited from Thailand, Singapore, China & India. We follow both technical & theoretical curriculum from the Building Construction Authority of Singapore and City & Guilds of UK. Our training centers are facilitated with accommodation and fooding for all workers undergoing training. An elaborate training is provided for 3-6 months till the workers are ready to take the test which we evaluate by taking a simulation test. Highly experts specialists review the workers performance in day to day training. Time is a major part here to complete the practical assignment of projects. Representatives from the certified authorities mentioned are than take the final tests of the workers in every month. The finally qualified workers are then awarded certification from the concerned authorities. The certificate given by the Building Construction Authority of Singapore is valid for 18 years and the workers awarded the same certificate may work in Singapore for the same period without paying any levy to Singapore government. The certificate awarded by City & Guilds make the skill of the worker recognized and globally acceptable in Europe, USA, Australia and other countries. We also provide orientation to the worker before they are recruited to the Companies to educate them on the rules of employment policy and geography, weather & laws of the host country of work.

Mission & Goal

Till to the date we have provided professional skills to more than 25000 workers in different trades and approximately 20000 of them are already being recruited and successfully continuing their works in Singapore, UAE, Malaysia and other countries.



Skilled certificate issues to our trainees after successful completion of training & Test.



Safety Certificate issued to our trainees by Bureau Veritas

Trades under Training Activities

- Shuttering Carpentry (Timber)
- Shuttering Carpentry (Metal)
- Steel Fixing
- Plastering
- Tiles Laying
- Bricklaying
- Block Making
- Electrical Wiring
- Welding
- Pipefitting
- Scaffolding
- Plumbing, etc.

Training at a Glance

- Total Training Centres : 4 nos
- Total Training Space : 120,000sqft
- Minimum Capacity : 3500 nos/Month
- Nos of Trades : 12

**Training
is a plus**



**City
Guilts**

Building and Construction Authority



Training is an art



Our Centres

- Progressive Training Centre
Zirabo, EPZ Road, Ashulia, Dhaka
- Weltech Training Centre
Jamur Munshipara, Nirshindipur
Ashulia, Dhaka
- Nabinagar Training Centre
Nabinagar, Savar
- Pukurpar Training Centre
Ashulia, Dhaka

Affiliation

- VIRSAGI Management (S) Pte. Ltd.
Singapore
-Trainer & Management Consultant
- Building Construction Authority, Singapore
-Tester & Govt. Certification Authority of Singapore
- City & Guilds, UK
-Tester & Certification Authority from UK
- BUREAU VERITAS (BV)
Bangladesh / Singapore
-Certification Authority on Safety training

Trades

Shuttering Carpentry
Metal Formwork
Plastering
Steel Fixing / Rod binding
Welding
Bricklayng
Electrical Wiring
Blocklaying
Plumbing
Pipe Fting
Scaffolding
Others

Capacity (Approx)

650
200
150
1200
100
200
100
150
70
100
80
500

3500

Recruitment (Approx)

4700
3300
1100
7000
450
800
400
600
250
330
270
700

19900

**Here we
multiply**

Give a man a fish, you feed him for the day.
Teach a man to fish and you feed him for a lifetime.
..... (an old Chinese proverb)



SAFETY AND TRADE COURSE TRAINING

State-of-Art
Training since 1998

"Give
you feel
Teach a man

A Chinese proverb -
"Give a man fish,
you feed him a day.
Teach a man fish feed him for
lifetime"

Training is a plus, here we multiply

Providing state-of-art training since 1998 in our training centers, and trained over 50,000 unskilled workforce to skilled tradesman. Our training curriculum are internationally recognized and certified by City & Guilds (UK), BCA (Building Construction Authority of Singapore) along with safety training provided to each trainee by Bureau Veritas (UK). We train in more than a dozen of trades in Mechanical, Electrical & in Civil sectors. We provide training in English curriculum for learning English with basic language course in Arabic



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LIBERAL SERVICES

CERTIFICATION/AWARDS/RECOGNITIONS/REFERENCES





SINCE 1992

LIBERAL SERVICES

Business License

VAT Certificate



TIN Allocation

TAX Certificate



Chamber of Commerce Recruiting License



LEGAL DOCUMENTATIONS

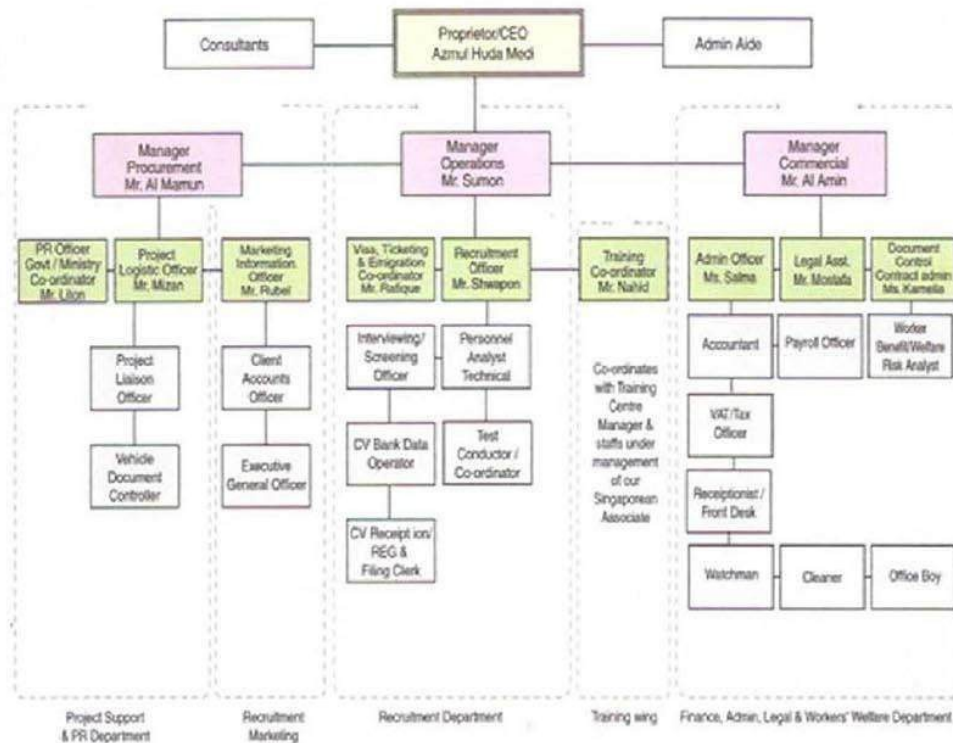
BANKERS





LIBERAL SERVICES

COMPANY ORGANOGRAM



EMPLOYMENT PROCESS FOR LARGE GROUP (FOR MIDDLE EASTERN COUNTRIES ONLY)

- We send our service offer/presentation such as this
- Employer send us workforce requisition with basic information of project where our workforce shall be engaged
- We discuss basic terms of work and business with Employer or vise-a-vise
- Both parties sign a contract on general terms as discussed and agreed
- Employer send us workforce requisitions for project's work. We offer/quote salary and other benefits (in case) for negotiation (in case) and agree
- Employer as a registered company in host country of work takes clearance/approval from related ministry or other authorities require to engage so required workforce from Bangladesh
- Employer send us official demand letter for total workforce on their registered letterhead after attestation from the Bangladesh Embassy at the host country of work, we shall then process the workforce for placement at work site in 3 to 6 months of time-frame as per project work shedule.
- We follow up rest of the process including medical check up for the workforce, Obtaining Visas from the embassy of host country of work, manpower clearance, emigration clearance and ensure successful placement of workforce at host country of work within the time-frame.





LIBERAL SERVICES

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DHAKA SKYLINE

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BETTER TOGETHER

Registered Name:

M/S LIBERAL SERVICES

Reg. No. 0112245

Date : 01 Jan 1992

Registered Address:

**House No. 22, Road No.12, Sector 1,
Uttara, Dhaka 1230**

Operational Address:

**House No. 15, Road No.07, Sector 1,
Uttara, Dhaka 1230**

TAX No. 676499277872

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ERC No. RA012148

CoC No. 00379